

Summaries of Department Interviews

City Clerk – Interview conducted January 6, 2012:

- Clerk Rickertsen stated a need for additional space, especially for Council meetings
- Has financial concerns regardless of scenario, due to the City's current obligations and possible reductions to commercial tax revenue
- Clerk's office needs to be near the Assistant Clerk's office for effective communication and shared responsibilities
- Will need to work out the mail distribution for all departments if in separate locations
- City Hall staff currently let people in the Fire Department on a frequent basis to perform such tasks as servicing their AEDs, life packs, air system, trucks, etc. May need to develop alternate procedure.

Fire Department – Interview conducted December 12, 2011:

- Chief Hahn stated that Fire and Police Departments should be housed together.
- Keeping the old facility or moving to a new one is not expected to have an impact on the morale of the department.
- If new space is available, regardless of location, shower facilities would be added to comply with current OSHA standards.
- If moved, a location on north side of town is seen as best alternative. Avoid south side due to train delays.
- If moved, Public Works could take advantage of the existing truck bays in Fire Department building.

Police Department – Interview conducted December 8, 2011:

- Chief Blake stated that it is beneficial for police and fire departments to be in the same building, since they work together often.
- Chief Blake stated that scenario 1 (Keep Fire Department at current location and move City Hall) is preferred. Police Department office could be moved to current City Hall space and have enough room for an evidence room; something currently lacking. Vacated space in current location could be used by Public Works.
- Chief Blake prefers to maintain the police department in the downtown area, stating that it's easier to measure the pulse of the community and "hear" activity at downtown businesses.
- One current deficiency is the lack of a heated garage area for squad cars, which mandates that a substantial amount of equipment must be transferred from the vehicles at the end of shifts in winter months.

Public Works – Interview conducted December 14, 2011:

- Public Works Director Brockmann stated that the department has a need for an additional meeting space for spreading out engineering plans and meeting with engineers and other officials.
- If the parking stalls used by the police department were no longer used, Public Works would use the space for equipment and supplies.